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**“2018 CONVENTION MINUTES”
“PEER SUPPORT NETWORK”
“ASSET MANAGEMENT WORKSHOPS”**

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President's Message

**- Jason Chorneyko, President
UMAAS**

"Hot Fun In The Summertime"

I decided to borrow my title from the Sly and the Family Stone song for this editorial. It is fitting because as I am writing this piece it is still summertime. It has also been a very hot summer temperature-wise. I only suffered heat exhaustion once. It was my own fault as I neglected to wear a hat out on the golf course and it was very hot at Riverhurst back in July.

Since the last newsletter we have come off another successful UMAAS Convention in Saskatoon. I would like to thank Convention Chair Brandi Morissette and her committee of Janelle Scott, Betty Moller and Therese Chartier for putting on another educational, informative and fun convention. Even though you cannot please everyone when trying to put on an event for the masses, the convention evaluations we received support my opinion. The other item which has not changed in the past number of years is that the vast majority of respondents (73%) prefer the Saskatoon location every year. Janelle Scott will be the Convention Chair for 2019 and I am looking forward to the program her and her committee will assemble.

I would like to thank the membership for allowing me the privilege of serving as your President for another term by acclaiming me in at the convention. Being on the UMAAS Executive is a commitment; however, it is also a rewarding experience. I really mean it when I say that the UMAAS membership consists of some of the best people I have met. I have made some good and lasting friendships and have a

very wide network of people to confer with. All members can benefit by networking with your knowledgeable colleagues including the new members, the intermediate members and the long-serving members. If I have learned one thing over the years it is that I do not know as much as I believe I should and having people to whom one can bounce off ideas is very beneficial.

As with most conventions we did see some changes. We must bid farewell to Therese Chartier. I have known Therese for a number of years and will miss her at the meeting table. At least Therese is still in the profession and I still run into her at events. We must also bid farewell to Don McLeod. I have only known Don for a couple of years but he is a very interesting person with a lot of good stories.

I would like to extend a warm welcome to Janelle Anderson, the new Division 2 Director from Cabri, and Meredith Norman who will be the new Division 7 Director from Denare Beach. I look forward to working with all the Executive Members as we work diligently to represent the fine organization that is UMAAS.

In closing, we must all remember that we are in a challenging but often rewarding profession. If you are having issues or need advice reach out to your colleagues. Everyone is busy; however, most of the fine people in our profession will lend a helping hand if asked. I wish everyone an enjoyable remainder of the summer and fall as we will all be in parkas before you know it 😊

Executive Director Editorial

- Richard Dolezsar, RMA

Hello everyone, hope your summer has been terrific and you have been able to enjoy some of the great weather. As time marches on I do notice it is always a chore to decide what to write about in these editorials, but as luck would have it this time, I do have a couple exciting new items to bring forward.

Firstly, I want to share that UMAAS / RMAA will be hosting a series of six fall workshops in early November dealing with practical applications of Asset Management tools which should be available to most of us. We have arranged for MuniSoft to provide a presentation on their Pubworks Software and the Asset Management tools available within its' capabilities. The second half of the workshop will feature the auditing firm of Collins Barrow to provide examples of the potential extension of the Excel Spreadsheet that most municipalities used to initially set up their TCA registers, along with a discussion on the Accounting perspectives relative to Asset Management. After participating in a number of Asset Management workshops and presentations over the past few years on definition, importance and theory, I am personally excited about the potential benefit of a more hands on workshop that we may be able to directly apply to our own municipalities and the asset management requirements under the gas tax fund.

Elsewhere in this newsletter, you will find a news release on a newly formed Peer Support Network for both municipal administrators and council members. At this point, the Network is comprised of nine volunteer mentors who are experienced mayors, reeves, councilors and administrators. I will admit that at the start, I was somewhat skeptical as to how this program would work, but as Executive Director, I was already receiving a good number of calls monthly from both administrators and elected officials about various relationship and conflict matters between councilors and or administrators. Thus, it was fairly easy to decide that the training, which was being offered, would be of substantial benefit to myself to ensure I was handling these matters appropriately.

The main thing I believe I received confirmation on, was that you simply cannot take on other people's issues or attempt to solve everyone's problems. As I learned the main purpose of the Peer Network was to listen, provide potential options based on similar personal experience and or to refer people to other resources who may have potential to assist them further, such as legal counsel, the SUMA Employee and Family Assistance Program, behavioral counselling and Advisory Services to name a few.

This leads me to comment that there has been seemingly a noticeable increase in the number of calls, email communications and straight out news stories on municipal officials conducting themselves inappropriately. This used to be a surprising and seldom seen event, but there appears to be in some instances outright conflicts, which develop among groups of councilors, or between administrators and council members or groups of them. In most cases, when hearing about these situations two things become immediately evident, the total absence of mutual respect between parties and the failure of some officials to represent the community interest over their own agendas. In some instances, the environment becomes very toxic and unfortunately in many cases, it is impossible for the administration to resolve the personal issues emanating from individual councilors and the only alternative is to remove one's self from the situation. I hope that wherever these situations are occurring the parties involved will find the resolve to compromise and mediate acceptable solutions or it will be up to the municipal electorate to resolve their communities' issues in due course. After all the mind is a like a parachute; it will only work if it is open.

I am going to close with a few thoughts to ponder in an effort to keep things in a lighter mood.

"Ideas are a dime a dozen; people who put them into action are priceless"

"The only thing in life you may regret are the risks you didn't take"

As well, there were two children talking "I think my grandpa's pretty old, he can do math in his head" Until next time....

Executive Editorial

- Janelle Anderson, Town of Cabri
Director, División No. 2

Economic Development - The Importance of Marketing your Community

Economic Development is not a new term by any means however, it seems that it is being brought to the table more frequently over the last few years. Councils are curious and potentially apprehensive when considering this subject. The most common questions and concerns are, “What is Economic Development?” and, “What does it mean for my community?”

Economic Development, basically, is enhancing and promoting rural communities. Ask yourself, “If agriculture (or insert your community’s main resource) were to disappear could my community still exist?” “What other options are there?” Whether it be tourism or trades or other sustainable businesses, the importance of exploring other opportunities to ensure the future of your community is imperative. Many communities around the province are recognizing the need for economic development and have hired an Economic Development Officer. An EDO can benefit your community by using social media to

the full extent of its potential (think free advertising and constant social presence), accessing grants you may not have been aware of, or hosting events in your community which promotes tourism. The scope of work may look different in each area, but the idea – to promote the community by spotlighting specific features and to enhance the existing services to ensure the future – is tantamount.

While some Councils may feel the work of an EDO is that of the administrator, most know that is just not a reality. CAO’s have a lengthy list of duties and expectation as it is so planning a Culture Festival or writing a 10-page grant for the arena or museum may not be practical. Making a commitment to economic development and having an EDO on your team means consistently marketing your community to appropriate audiences which will ensure the viability of your community many years into the future!

Administrator’s Profile

- Janelle Anderson, RMA
CAO - Town of Cabri

I grew up on a farm just outside of the lovely little town of Ponteix where I attended the French Immersion school, Ecole Boreal, until Grade 10 then graduated from the Ponteix High School in 2002. Growing up there afforded me the opportunity to develop an appreciation for small towns and what it means to be a part of a community. After traveling around and living in a few different cities, I called Saskatoon my home for 8 years where I met my husband and together with our two boys we now live on his family farm south of Cabri. We are happy to be raising our children in a small town just as we were raised.

I have worked in nearly every type of industry throughout the years but have happily found my niche in municipal

administration. I first got acquainted with the work while I covered a maternity leave at the RM of Riverside in 2012 as an assistant. When the job posting for CAO for the Town of Cabri came up, I leapt at the opportunity to once again work in a municipal office. Since beginning my career in 2015 I have learned a great deal and continue to learn daily. I achieved my certificate in Local Government Authority in 2017 with plans to continue my quest for higher education in the next few years. When I am not in the office, I can be found golfing, camping, at any sporting event I can get to, or sitting on my deck with a nice glass of wine and a good book.

Town of Cabri

Community Profile

Cabri is a small town with a population of 390 (2016 census) located 66kms northwest of Swift Current. Cabri (pronounced Kay-Bree) was a booming pioneer community in 1912 which boasted several businesses including 9 grain elevators. Cabri’s roots are still in agriculture but there’s also the oil industry, TransCanada Pipeline Compressor Station, automotive shops, restaurants, grocery store and gas station, even a strip mall! Cabri has an excellent long-term care facility and health clinic which is in the process of becoming a Primary Health Care Facility. The K-12 school is bursting at the seams with enthusiastic children and so is the daycare centre. The recreational facilities and green spaces are always busy and full of life. There are many diverse community service groups as well as churches of several denominations. Cabri is especially proud of its high quality sports teams with the senior men’s

baseball team, the Cabri River Rats, taking the league championship as well as the provincial titles this year! The tourism sector in the area is thriving as well with the Cabri Regional Park 20km northeast of town nestled along the picturesque South Saskatchewan River. The Great Sandhills are also a short drive away. Wherever you go around Cabri, the wildlife is abundant. You can spot antelope, mule and white-tail deer, partridge, pheasant and migratory birds. Cabri is located in the heart of the North American Flyway, so it’s no surprise to see a variety of waterfowl including lesser and greater Canada geese, white fronts and Ross geese and as many as 20 different species of ducks. Hunters from around the globe come to Cabri to enjoy the abundant game.

Cabri is an excellent place to raise a family, retire or just visit!

NOTICE

Asset Management Workshops

UMAAS / RMAA are scheduling a series of workshops pertaining to practical applications relating to Asset Management Practices within your municipality.

Workshops are intended for urban and rural CAO's, Administrators, CFO's and Municipal Staff who are involved with the development and administration of municipal Asset Management Policies, Plans and Budgets

Main Presentations include:

- MuniSoft PubWorks Applications
- Collins Barrow PQ, LLP – Presentation on Excel spreadsheet Asset Management potential and discussion on accounting perspectives relating to Asset Management
- Q & A opportunities

Workshop dates and locations:

| | |
|---------------------------------|------------------|
| November 20TH | North Battleford |
| November 21ST | Prince Albert |
| November 22ND | Yorkton |
| November 27TH | Weyburn |
| November 28TH | Regina |
| November 29TH | Swift Current |



Additional Information and registration forms will be circulated in the near future. Please be sure to register early.

Board of Examiners Report

January 1 - August 23, 2018

Conditional Certificates:

| | |
|-------------------------|--------------------------|
| Stacey Jansma | Village of Richmond |
| Tracey Johnstone | Resort Village of Cochin |
| Mary Joy Jamison | Village of Riverhurst |
| Kelsie Iverson | Village of Prelate |
| Nicole Goldsworthy | Village of Bjorkdale |
| Colette Radcliffe | Town of Bruno |
| Heidi Frank | Town of Kerrobert |
| Jennifer Wagner | Village of Quill Lake |
| Jennifer King | Town of Cut Knife |
| Leanne Mack | Village of Meath Park |
| Shantell Redneck | Village of Landis |
| Joslin Freeman | Town of Imperial |
| Heather Hind-Hluchaniuk | Town of St. Brieux |
| Sabrina Krasowski | Village of Neudorf |

Standard Certificates:

| | |
|-------------------|------------------------------|
| Cindy Davis | Town of Creighton |
| Melinda Huber | Resort Village of South Lake |
| Kim Wadell | Yorkton |
| Tanya Zdunich | Town of Nokomis |
| Linda Row | Town of Marshall |
| Jacqueline Mann | Village of Weldon |
| Kristine Marenger | Town of Foam Lake |
| Karla Marshall | Town of Kyle |

Advanced Level 1:

| | |
|--------------------|--------------------|
| Jennifer Josephson | Town of Strasbourg |
| Janelle Scott | Town of Naicam |

Advanced Level 2:

| | |
|-----------------|-----------------|
| Jason Chorneyko | Town of Wynyard |
|-----------------|-----------------|

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21

“We spent many months examining the pros and cons of leaving the local insurance broker. On every level, SUMAssure was better.”

KINDERSLEY

7

"As elected officials and municipal staff, we strive to provide the best infrastructure, safest facilities, and most efficient public services possible, despite perpetual constraints to our budgets and changing legislation. In Kindersley, we spent many months examining the pros and cons of leaving the local insurance broker. On every level, **SUMAssure was better**. SUMAssure helps us wade through this regulated environment and is developed, controlled, governed, amended and shaped by us, and pays dividends... to us. It is created by municipalities for municipalities, meeting our specific needs as we see them.

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BERNIE MORTON | FORMER CHIEF ADMINISTRATIVE OFFICER | TOWN OF KINDERSLEY

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Government
— of —
Saskatchewan

FOR IMMEDIATE RELEASE Tues., July 3, 2018

New Peer Network Launched for Municipal Leaders

Saskatchewan's local leaders now have a Municipal Peer Network to help them resolve conflict or complex issues. The new network connects municipal administrators and elected officials with highly-experienced peers, who can provide guidance, coaching, and advice to help resolve issues locally, use best governance practices, better understand their roles and responsibilities, along with other related matters.

"Through the Saskatchewan Municipal Peer Network, hometown leaders have the chance to receive one-on-one help from a municipal mentor who has proven successful in resolving inter-municipal disputes," said Gordon Barnhart, President of the Saskatchewan Urban Municipalities Association (SUMA). "Together, the mentor and peer can find solutions at the local level."

The network currently has nine experienced volunteer mentors who are mayors, reeves, councillors, and administrators with an average of 24 years of municipal governance experience. They are trained in coaching, communication, facilitation, and dispute resolution. "This network is a collaborative tool for administrators and council members throughout the province," said Ray Orb, President of the Saskatchewan Association of Rural Municipalities. "Municipal leaders are facing increasingly complex and controversial issues. Decision making and governance will benefit from the mentors' years of experience and wisdom." All conversations between mentors and peers are confidential and free of charge. Municipal officials seeking a mentor or more information about the program are encouraged to visit: www.saskpeernetwork.org

"The Municipal Peer Network is valuable for those with less experience in local government and need to reach out to a colleague who is familiar with the challenges municipalities can face," said Government Relations Minister Warren Kaeding. "The guidance mentors will provide through this network will ultimately help enhance the service that citizens receive from their municipal officials." Saskatchewan's Municipal Peer Network, modelled after Alberta's Peer Network, is a partnership between SUMA, SARM, the Urban Municipal Administrators Association of Saskatchewan (UMAAS), the Rural Municipal Administrators' Association (RMAA), and the Government of Saskatchewan.

For more information,
please contact:

SUMA
Sean McKenzie
Senior Policy Advisor
306-525-4388

SARM
Jay Meyer
Executive Director
306-761-3721

Ministry of Government Relations
Kathy Ward
Communications
306-787-2687



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**MINUTES of the SIXTY THIRD (63rd) ANNUAL CONVENTION of the
URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN
Held at the TRAVELODGE HOTEL IN SASKATOON, JUNE 5th – 8th, 2018.**

PRESENT WERE: 180 Delegates- 5 Spouses-3
Fraternal-56 Sponsors/Exhibitors/Guests = 244

WEDNESDAY, JUNE 6th

CALL TO ORDER

President Jason Chorneyko called the meeting to order at 9:00 a.m. Wednesday, June 6th, 2018.

WELCOME AND INTRODUCTIONS

President Jason Chorneyko introduced the Head Table and gave his welcoming remarks. A moment of silence was held to honor the Humboldt Broncos bus crash victims, their families and all those affected by the tragedy.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Richard Dolezsar provided his annual report on the operation of the Association and announcements relating to the 2018 Convention Program.

2018 CONVENTION MINUTES

Moved by Richard Dolezsar that the 2017 Annual Convention Minutes be approved as circulated.
CARRIED

2017 AUDITED FINANCIAL STATEMENT

Moved by Richard Dolezsar that the 2017 Audited Financial Statement be accepted as circulated.
CARRIED

CONFERENCE KICKOFF SPEAKER-DARREN LANG

Darren Lang provided a high energy conference kickoff presentation entitled "Chill and Choose, Beat Stress and Feel Your Best".

CALL FOR NOMINATIONS – PRESIDENT AND VICE PRESIDENT

Richard Dolezsar, Executive Director, conducted the Call for Nominations for President. Rodney Audette of Bethune nominated Jason Chorneyko of Wynyard for the position of President.

No further nominations were received upon third call. Richard Dolezsar, Executive Director, declared Jason Chorneyko elected President by acclamation.

Richard Dolezsar, Executive Director, conducted the Call for Nominations for Vice President. Nicole Lerat of Rosthern nominated Chris Costley, Mossbank for the position of Vice President.

No further nominations were received upon third call. Richard Dolezsar, Executive Director, declared Chris Costley elected Vice President by acclamation.

WATER SECURITY AGENCY – GARY PAPIC, EPO

Gary Papic, EPO made a presentation respecting administrative responsibilities relating to municipal water and sewer services.

NOON LUNCHEON

The following sponsors provided remarks and fraternal greetings at the noon luncheon:

- Gordon Barnhart – SUMA President
- Don Poon, SAL Engineering
- Charlotte Parham - MMAA
- Michelle Buechler – RMAA
- Kurtis Pratt - LGAA
- Cal Martin – SASBO

DISTRICT MEETINGS

District meetings took place at 1:00 p.m.

MUNICIPAL RISK MANAGEMENT STRATEGY AND FRAMEWORK WORKSHOP

Ken Acton of the Johnson Shoyama Graduate School provided an insightful presentation on Municipal Risk Management Issues.

SUPPORTING RECREATION IN SASKATCHEWAN COMMUNITIES

Rob Boulding, SPRA Field Consultant presented a workshop on agreements between municipalities and groups operating municipal assets.

SMRA RETIREE BENEFIT PLAN UPDATE

Eric Biehn provided an overview and update on the Municipal Retiree's Association Benefit Plan including eligibility and benefit options.

ANNUAL BANQUET, RETIREMENTS AND SOCIAL EVENING

Conference participants enjoyed the annual banquet, retirement awards, membership pin presentations, new certificate recognition and entertainer, James Williams. Minister of Government Relations, Warren Kaeding attended as guest speaker and assisted with presentations of membership pins, new certificates and retirements.

THURSDAY, JUNE 7th

ASSOCIATE MEMBERS MEETING

An Associate members meeting was held and Betty Moller of Cadillac was elected as Associate Director.

SUMASSURE WORKSHOP

SUMAssure staff provided a workshop on construction project risk management and insurance riders available to "In Construction" projects.

SUMA – CEO JEAN-MARC NADEAU

Jean-Marc Nadeau, SUMA CEO introduced himself as the new SUMA CEO and provided insight into his background and intended partnership efforts with UMAAS.

WORKSHOP ON NETWORKING

Sherry Knight of Dimension 11 Consulting provided a workshop titled "Networking – It's Bonding – Develop Relationships with Some Easy Starters".

NETWORKING AFTERNOON

Delegates participated in a networking afternoon with a choice of either a Texas Scramble Golf Tournament and BBQ at Rosthern Valley Regional Park or a bus tour, riverboat ride and shopping excursion Downtown Saskatoon.

Winners of the Texas Scramble were a team of: Brad Hvidston, Cam Thauberger, Charmayne Szatkowski, Michael Hotsko

FRIDAY, JUNE 8TH

MUNISOFT – CYBER SECURITY

Jamie Dent from Munisoft presented a workshop on Cyber Security in today's new technologic world.

ADVISORY SERVICES – LEGISLATIVE UPDATES

Diana Lee and Darcie Cooper from Advisory Services provided key legislative updates related to:

- Board of Revision
- Restructuring – non compliance
- Whistle Blower Protection
- Cannabis Issues
- Outline of new resources and training available.

JODY URQUHART – KEYNOTE ADDRESS

Jody Urquhart, motivational speaker gave a savvy, uplifting and hysterical presentation entitled "This Would Be Funny.....If It Wasn't Happening To Me!".

INTRODUCTION OF 2018 - 19 EXECUTIVE

Division 1 Brandi Morissette, Pilot Butte
Division 2 Janelle Anderson, Cabri
Division 3 Glenda Lemcke, Langenburg
Division 4 Aileen Garrett, Unity
Division 5 Janelle Scott, Naicam
Division 6 Brad Wiebe, Hepburn
Division 7 Meredith Norman,
Northern Village of Denare Beach

Associate - Betty Moller, Cadillac
President - Jason Chorneyko, Wynyard
Vice President - Chris Costley, Mossbank
Past President - Rodney Audette, Bethune
Executive Director - Richard Dolezsar, Hudson Bay
Executive Assistant - Teresa Parkman, Hudson Bay

PRESIDENT'S ADDRESS

President Jason Chorneyko thanked the Delegates and Executive Members for their support and looked forward to working with the new Executive and membership in the coming year. He invited delegates to communicate regularly with himself and Executive members.

ADJOURNMENT

President Jason Chorneyko declared the Convention adjourned at 11:45 a.m.



"Then it's moved and seconded that the compulsory retirement age be advanced to ninety-five."

ASSET MANAGEMENT SERVICES

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as Administrator/CAO and
your Council**

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Adam R. Touet

The W Law Group

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Saskatoon, SK. S7K 0B6

Phone: 306-244-2242

Email: atouet@wlawgroup.com

Mr. Touet is under annual retainer to
your Association and is available to
members for initial consultations.

ADVERTISING RATES UMAAS UPDATE

**Published 3 times a year -
April, September, December**

| | Member | Other |
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| Page | \$150 | \$200 |
| 1/2 Page | \$75 | \$100 |
| 1/3 Page | \$50 | \$70 |
| 1/4 Page | \$35 | \$50 |
| Card | \$20 | \$25 |

**Yearly Rates for all 3 issues
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Deadlines:

15th day of the preceding Month