## **EXECUTIVE MINUTES**

Urban Municipal Administrators' Association of Saskatchewan 2:00 p.m. Tuesday, June 7, 2022 – Room 251 California Suite

PRESENT President: - Jason Chorneyko

Vice President: - Chris Costley
Past President: - Rodney Audette

Directors: - Aileen Garrett, Stephen Schury,

Barry Elliott, Kelly Hoare, Betty Moller,

Meredith Norman, Glenda Lemcke,

Janelle Desautels

Executive Director: - Rick Dolezsar Executive Assistant: - Teresa Parkman

#### CALL TO ORDER

President Jason Chorneyko called the meeting to order at 2:05 p.m.

#### <u>AGENDA</u>

31-22 AUDETTE That the agenda be approved as amended.

<u>CARRIED</u>

#### APRIL 4, 2022 EXECUTIVE MEETING MINUTES

32-22 ELLIOTT That the April 4, 2022 Executive Meeting
Minutes be approved as presented.

CARRIED

#### RMAA AND MMA CONVENTIONS – REPORTS

33-22 MOLLER That we acknowledge receipt of the following reports:

RMAA Convention - Director Janelle Desautels MMAA Convention - Director Glenda Lemcke

CARRIED

#### DEC 31/21 AUDITED STATEMENT & REPRESENTATION LETTER

34-22 AUDETTE That the Dec 31, 2021 Audited Financial Statement and Representation Letter be accepted.

CARRIED

#### FINANCIAL STATEMENT – APRIL 30, 2022

35-22 AUDETTE That the Financial Statement for the period ended April 30, 2022 be accepted. CARRIED

#### MUNICIPAL PROGRAMS & SERVICES STEERING COMMITTEE

36-22 CHORNEYKO That the Municipal Programs & Services Steering Committee report by President Chorneyko be acknowledged.

**CARRIED** 

#### BOARD OF EXAMINERS – MAY 26, 2022

37-22 AUDETTE That the May 26, 2022 Board of Examiner's Minutes be acknowledged. CARRIED

#### LGA ADVISORY REPORT

38-22 LEMCKE That the LGA Advisory Report by Director Betty Moller be acknowledged. <u>CARRIED</u>

#### CONVENTION COMMITTEE - PROGRAM REVIEW/ASSIGNMENTS

Rick Dolezsar, Executive Director and Kelly Hoare, Convention Chair went over the Convention agenda with detailed plans and job duties for Executive members.

#### COMMUNITY PLANNING PROCESSES WORKSHOPS – FALL 2022

39-22 GARRETT That we proceed with planning Community Planning Processes Workshops in the Fall 2022.

**CARRIED** 

#### GR – LOCAL IMPROVEMENT ACT AMENDMENTS

40-22 COSTLEY That we acknowledge the request for comments regarding the Local Improvement Act Amendments.

CARRIED

#### GR – LOCAL GOV'T ELECTIONS ACT AMENDMENTS

41-22 AUDETTE That Vice President Costley send a draft letter to Executive Director commenting on the Local Government Elections Act Amendments that the mail in ballots be a choice rather than a requirement.

CARRIED

#### HPSA – SK COLLECTION PROGRAM PLAN

42-22 HOARE That we acknowledge receipt of the HPSA – Saskatchewan Collection Program Plan and leave it up to the membership to reply on Behalf of their municipalities.

CARRIED

# $\frac{\text{VIRTUAL SESSION} - \text{LABOUR MOBILITY AND FAIR REGISTRATION PRACTICES}}{\text{ACT}}$

43-22 NORMAN That we acknowledge receipt of information on the virtual session for Labour Mobility and Fair Registrations Practices Act and Vice President Costley attend the virtual session representing UMAAS.

CARRIED

## RFP – EXECUTIVE DIRECTOR/ADMIN ASSISTANT/BOARD OF EXAMINERS SECRETARY

44-22 COSTLEY That we refer the Request For Proposal (RFP) for the Executive Director, Executive Assistant and Board of Examiners Secretary to the Administration Committee and Executive Director.

**CARRIED** 

### ENVIRONMENTAL COMPOST CODE ENGAGEMENT

45-22 AUDETTE That we acknowledge receipt of the Environmental Compost Code Engagement information as presented.

CARRIED

#### CORRESPONDENCE

46-22 AUDETTE That the correspondence be acknowledged and filed. CARRIED

## **ACCOUNTS**

47-22 LEMCKE That the accounts be approved.

**CARRIED** 

#### **NEXT MEETING DATE & SITE**

Next UMAAS meetings to be held on Friday, June 10, 2022 at 12:05 p.m. – Galaxy A Room.

## **ADJOURN**MENT

48-22	AUDETTE That we do now adjourn at 3:40	p.m. <u>CARRIED</u>
	President	
	Executive Direct	or