

# EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan

Via Zoom

7:00 p.m. – Wednesday, February 2, 2022

PRESENT                      President:                      - Jason Chorneyko  
   Vice President:                - Chris Costley  
   Directors:                      - Aileen Garrett, Stephen Schury,  
   Kelly Hoare, Betty Moller, Glenda  
   Lemcke, Meredith Norman, Barry Elliott,  
   Rodney Audette  
   Absent:                         - Janelle Desautels  
   Executive Director:         - Rick Dolezsar  
   Executive Assistant:        - Teresa Parkman

## CALL TO ORDER

President Jason Chorneyko called the meeting to order at 7:08 p.m.

## AGENDA

1-22    HOARE    That the agenda be approved as presented.  
CARRIED

## NOVEMBER 19, 2021 MEETING MINUTES WITH GOVERNMENT OFFICIALS

2-22    MOLLER    That the November 19, 2021 Meeting Minutes with  
   Government Officials be approved as presented.  
CARRIED

## NOVEMBER 20, 2021 EXECUTIVE MEETING MINUTES

3-22    ELLIOTT    That the November 20, 2021 Executive Meeting  
   Minutes be approved as presented.  
CARRIED

## FINANCIAL STATEMENT – DECEMBER 31, 2021

4-22    GARRETT    That the Financial Statement for the period ended  
   December 31, 2021 be accepted.  
CARRIED

## CONVENTION COMMITTEE – PLANNING UPDATE/DRAFT CONVENTION AGENDA

- Reviewed the convention draft agenda
- Theme to be “A Whole New World”
- Consensus was to continue with George Cuff and Casino Night
- Major door prizes and major gifts to delegates to be decided by Convention Committee.
- Program draft to be finalized by mid March.
- Executive Director to recruit sponsors and make hotel arrangements.

## BOARD OF EXAMINERS REPORT

5-22    AUDETTE    That the December 7, 2021 Board of Examiner's  
   Minutes be acknowledged.  
CARRIED

DISCIPLINARY COMMITTEE

- 6-22 GARRETT That the verbal report of the Disciplinary Committee be received. CARRIED

MUNICIPAL PROGRAM & SERVICES STEERING COMMITTEE

- 7-22 ELLIOTT That the Municipal Program & Services Steering Committee report by President Chorneyko be acknowledged. CARRIED

SUMA – ENDORSEMENT OF SALARY GUIDELINE

- 8-22 LEMCKE That SUMA's endorsement of the 2021 Salary Guidelines be acknowledged as received. CARRIED

SASK ENVIRONMENT – SOLID WASTE MANAGEMENT STRATEGY – COMMUNICATIONS INPUT

- 9-22 HOARE That Past President Rodney Audette be appointed to represent UMAAS for the Sask Environment – Solid Waste Management Communications Strategy. CARRIED

DRAFT 2023 MEMBERSHIP APPLICATION – CEC REPORTING

- 10-22 COSTLEY That we approve the 2023 Membership Application form as presented. CARRIED

COMPLAINT FILES – FEE

- 11-22 AUDETTE That we update the UMAAS disciplinary complaints policy to include a deposit fee of \$100 that would be refundable if the complaint is accepted by the Disciplinary Committee to be heard and will not be refunded if it has no merit or substance to be heard. CARRIED

ROSETOWN – DISCIPLINARY FILE

- 12-22 AUDETTE That Executive Director to respond appropriately To Councillor Arsenault that the UMAAS Executive stands by the Disciplinary Committee's decision and this file remain closed. CARRIED

PEBA WORKSHOPS

- 13-22 LEMCKE That we distribute the PEBA Workshop information to our UMAAS membership. CARRIED

SAMA URBAN ADVISORY COMMITTEE APPOINTMENT

14-22 AUDETTE That we appoint Kelly Hoare as the UMAAS representative on the SAMA Urban Advisory Committee.

CARRIED

SCHOLARSHIP APPLICATION

15-22 NORMAN That we approve Kathryn Novak's Scholarship Application and \$300 be forwarded now, with balance of \$300 to be forwarded upon submission of transcripts showing successful completion of the program.

CARRIED

CORRESPONDENCE

16-22 HOARE That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

17-22 AUDETTE That the accounts be approved.

CARRIED

DRAFT STRATEGIC PLAN UPDATE

18-22 HOARE That the Strategic Plan Update for UMAAS for the years 2022-2027 be approved as amended.

CARRIED

NEXT MEETING DATE & SITE

Next UMAAS meeting to be held at SUMA Convention in Regina on Monday, April 4, 2022 at 9:35 a.m. to 11:20 a.m. and to reconvene at 4:45 p.m. if necessary.

ADJOURNMENT

19-22 HOARE That we do now adjourn at 8:55 p.m.

CARRIED

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President

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Executive Director