

# EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan

Conference Call

June 8, 2021

PRESENT

President: - Jason Chorneyko  
Vice President: - Chris Costley  
Directors: - Aileen Garrett, Stephen Schury,  
Barry Elliott, Kelly Hoare, Betty Moller,  
Meredith Norman, Glenda Lemcke,  
Rodney Audette, Janelle Anderson  
Executive Director: - Rick Dolezsar  
Executive Assistant: - Teresa Parkman  
Absent: - Rodger Hayward, SUMA President

## CALL TO ORDER

President Jason Chorneyko called the meeting to order at 8:05 a.m.

## AGENDA

37-21 MOLLER That the agenda be approved as amended.

CARRIED

## APRIL 17, 2021 EXECUTIVE MEETING MINUTES

38-21 AUDETTE That the April 17, 2021 Executive Meeting Minutes be approved as presented.

CARRIED

## GR BUILDING STANDARDS – TRANSITION OF PLUMBING PERMITS AND INSPECTIONS

Director Elliott verbally reported on an update regarding the transition of plumbing permits and inspections from Sask Health to Building Standards.

## AUDITED FINANCIAL STATEMENTS – DECEMBER 31, 2020

39-21 COSTLEY That the Audited Financial Statement for the period ended December 31, 2021 be accepted.

CARRIED

## FINANCIAL STATEMENT – MAY 31, 2021

40-21 HOARE That the Financial Statement for the period ended May 31, 2021 be accepted.

CARRIED

## MEPP COMMISSION APPOINTMENT – SEPT 1, 2021 TO AUG 31, 2025

Glenda Lemcke will take to her Council for consideration the potential appointment of herself to represent UMAAS on the MEPP Commission for the September 1, 2021 to August 31, 2025 time frame.

MINISTER OF LABOUR RELATIONS – SUPERVISORY PROVISIONS – SASK  
EMPLOYMENT ACT

- 41-21 ELLIOTT That we acknowledge the verbal report from Director Elliott regarding the Minister of Labour Relations Supervisory Provisions in the Saskatchewan Employment Act.

CARRIED

2021 DISTRICT MEETINGS

- Meetings done once a year, usually at the convention.
- We encourage the Directors to hold their own district meetings as our bylaw states we hold one district meeting each year.

CONVENTION COMMITTEE

- 42-21 ANDERSON That the Convention Committee Report be acknowledged as received from Convention Chair Janelle Anderson.

CARRIED

BOARD OF EXAMINERS REPORT – MAY 27<sup>TH</sup>

- 43-21 MOLLER That the May 27<sup>th</sup>, 2021 Board of Examiner' Report be acknowledged.

CARRIED

STAKEHOLDER CONSULTATIONS – MUNICIPAL ADMINISTRATORS' ACT

- 44-21 GARRETT That the Stakeholder Consultations Municipal Administrators' Act report be received.

CARRIED

MUNICIPAL PEER NETWORK – MAY 11, 2021

- 45-21 AUDETTE That the May 11, 2021 Municipal Peer Network Report, given by Director Audette, be received.

CARRIED

MPSSC – GR – MAY 26<sup>TH</sup>/27<sup>TH</sup> – PRESIDENT CHORNEYKO

- 46-21 NORMAN That the May 26<sup>th</sup>/27<sup>th</sup> Municipal Programs and Services Steering Committee Report be acknowledged.

CARRIED

LOCAL GOVERNMENT ADVISORY COMMITTEE REPORT – MAY 6, 2021

- 47-21 AUDETTE That the May 6, 2021 Local Government Authority Advisory Committee Report, given by Director Moller, be received.

CARRIED

BUILDING & ACCESSIBILITY STANDARDS – CARBON MONOXIDE/SMOKE  
ALARMS

- 48-21 COSTLEY That we send a letter in favor of the Building & Accessibility Standards proposal relating to Carbon Monoxide/Smoke Alarms information.

CARRIED

DISCUSSION PAPER – MUNICIPAL PUBLIC ACCOUNTS

49-21 AUDETTE That UMAAS communicate to SUMA that the proposed changes to the municipal public accounts request that there could create capacity issues in smaller municipal jurisdictions by creating additional reporting requirements and further that UMAAS communicate to their members the importance to review the proposed changes and forward their views to the Ministry.

CINDY BUCHBERGER – SCHOLARSHIP APPLICATION

50-21 ANDERSON That we approve Cindy Buchberger’s Scholarship Application and \$300 be forwarded now, with balance of \$300 to be forwarded upon submission of transcripts showing successful completion of the program.

CARRIED

FALL TRAINING WEBINAR

- Topics to consider:
  - o Financial statement
  - o Asset Management
  - o OH&S
- Half day session versus full day webinar.
- Webinar versus in person --- webinar workshop most favorable.
- Rick to get more information on workshop topics.

CORRESPONDENCE

51-21 AUDETTE That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

52-21 SCHURY That the accounts be approved.

CARRIED

NEXT MEETING DATE & SITE

The next UMAAS meeting will be held on June 10, 2021 at Noon via Zoom.

ADJOURNMENT

53-21 LEMCKE That we do now adjourn at 9:45 a.m.

CARRIED

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President

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Executive Director