

EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan

Conference Call

April 17, 2021

PRESENT President: - Jason Chorneyko
 Vice President: - Chris Costley
 Directors: - Aileen Garrett, Stephen Schury,
 Barry Elliott, Kelly Hoare, Betty Moller,
 Meredith Norman, Glenda Lemcke,
 Rodney Audette
 Absent: - Janelle Anderson
 Executive Director: - Rick Dolezsar
 Executive Assistant: - Teresa Parkman
 Municipalities of Sask: - President Rodger Hayward

CALL TO ORDER

President Jason Chorneyko called the meeting to order at 9:01 a.m.

AGENDA

23-21 ELLIOTT That the agenda be approved as presented. CARRIED

NOMINATION REPORT – EXECUTIVE DIRECTOR

Executive Director's Nomination Report was presented.

FEBRUARY 13, 2021 EXECUTIVE MEETING MINUTES

24-21 AUDETTE That the February 13, 2021 Executive Meeting Minutes be approved as presented. CARRIED

FINANCIAL STATEMENT – MARCH 31, 2021

25-21 GARRETT That the Financial Statement for the period ended March 31, 2021 be accepted. CARRIED

DRAFT AUDITED FINANCIAL STATEMENT – DECEMBER 31, 2020

26-21 AUDETTE That the Draft Audited Financial Statement for the year ended December 31, 2020 be accepted. CARRIED

MUNICIPAL CERTIFICATION COMMITTEE – MARCH 19TH

27-21 COSTLEY That we adopt a resolution requesting the Board of Examiners to consider that anyone that possess a Rural C Certificate may upon recommendation of their auditor and proof of employment as administrator in an urban municipality will be deemed to have met the experience required as per clause 2 b) of Schedule "A" of the Board of Examiner's Agreement for an Urban Standard Certificate. CARRIED

BOARD OF EXAMINERS REPORT – MARCH 30TH

28-21 AUDETTE That the March 30th, 2021 Board of Examiner's Report be acknowledged.

CARRIED

AM-SK – PROGRAM UPDATE

29-21 SCHURY That the AM-SK Program update be received.

CARRIED

TOWN OF HUDSON BAY 2021 OFFICE EXPENSE ALLOWANCE

30-21 AUDETTE That we increase the Town of Hudson Bay's monthly fee by 2% to \$436.00/mos plus GST for office supplies and services for our Executive Office, effective January 1, 2021.

CARRIED

UPDATE NEWSLETTER AD RATES

31-21 HOARE That the following updated newsletter ad rates be approved to take effect immediately:

Per Issue Fees:

Page - \$250

½ Page - \$150

1/3 Page - \$120

¼ Page - \$100

Card - \$75

Yearly rates for all three issues – Discount 20%
Above add GST.

CARRIED

COMMUNITY PLANNING, GR – FEEDBACK ON DRAFT PLANNING HANDBOOK

- Executive Director will reply on UMAAS behalf that there are no comments regarding the Community Planning, GR Draft Planning Handbook as received.

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VICE PRESIDENT COSTLEY – UMAAS INTRODUCTION AND OVERVIEW

32-21 COSTLEY that we participate in online Facebook advertising of \$500 per year to advertise UMAAS information to address the shortage of Administrators in the municipal field.

CARRIED

RMAA – 2021 VIRTUAL CONVENTION – MAY 19, 2021

- Executive members to let Executive Director Dolezsar know who would like to attend the RMAA 2021 Virtual Convention on May 19, 2021 as a fraternal delegate representing UMAAS.

LGAA VIRTUAL CONFERENCE INVITE

- LGAA Virtual Conference on April 21-23, 2021 and April 28-30, 2021 invite was received.

PROPOSED AMENDMENTS TO ADMINISTRATORS ACTS

- Executive to review the proposed amendments to the Administrators Acts and submit comments/concerns to Executive Director Dolezsar or President Chorneyko within a week's time.

GR BUILDING STANDARDS – TRANSITION OF PLUMBING PERMITS & INSPECTIONS

- 33-21 COSTLEY That Barry Elliott be appointed as the consultant for UMAAS on the working group being established for the planning stages of the transition of plumbing permits and inspections to Technical Safety Authority of Saskatchewan (TSASK).

CARRIED

CORRESPONDENCE

- 34-21 SCHURY That the correspondence be acknowledged and filed.

CARRIED

ACCOUNTS

- 35-21 MOLLER That the accounts be approved.

CARRIED

CONVENTION COMMITTEE – AGENDA/FORMAT/DETAIL REVIEW/BUSINESS MOTIONS

- Registration Forms will be sent out by end of week with updated agenda.
- Agenda will be on website along with links to each speaker.
- Sponsorships – expecting about half as usual.
- Registrations – Typically have 180 delegates registered for in person. Difficult to gauge virtual convention registrations.
- John Earby of Diskotek will be traveling to receive recordings of greetings, messages of various speakers (ie: President's message, MuniSask message, Executive Director message, etc.)
- We will be sending an email out with attachments for business motions (ie: minutes, financial statements, etc) to vote via email.
- No live feed of convention. All pre-recorded.
- We will use email link for Question and Answer on Sessions to also be responded to by email and or posted on web site as appropriate as there will not be live streaming of sessions.

NEXT MEETING DATE & SITE

Next UMAAS meetings to be held on:

- June 8, 2021 at 2:00 p.m. via video call.
- June 10, 2021 at Convention adjournment via video call.

ADJOURNMENT

36-21 HOARE That we do now adjourn at 10:30 a.m.

CARRIED

President

Executive Director