

# EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan  
"The Inn" Meeting Room - Ramada Hotel – Moose Jaw, SK  
September 26, 2020

**PRESENT**

President: - Jason Chorneyko  
Vice President: - Chris Costley  
Past President: - Rodney Audette  
Directors: - Aileen Garrett, Stephen Schury,  
Janelle Anderson,  
Glenda Lemcke, Kelly Hoare,  
Betty Moller, Meredith Norman  
  
Executive Director: - Rick Dolezsar  
Executive Assistant: - Teresa Parkman  
Municipalities of Sask: - President Gordon Barnhart  
  
Delegation: - Rory Griffith, Municipal Employees  
Pension Plan Composition Review

## CALL TO ORDER

President Jason Chorneyko called the meeting to order at 9:00 a.m.

## AGENDA

55-20 GARRETT That the agenda be approved as amended.  
CARRIED

## JUNE 6, 2020 EXECUTIVE MEETING MINUTES

56-20 LEMCKE That the June 6, 2020 Executive Meeting  
Minutes be approved as amended.  
CARRIED

## DRAFT PROFESSIONAL DEVELOPMENT BYLAW PROPOSAL

57-20 COSTLEY That we approve the draft Professional  
Development Bylaw as circulated to be presented to UMAAS  
members at the next annual general meeting.  
CARRIED

## DECEMBER 31, 2019 AUDITED FINANCIAL STATEMENT

58-20 AUDETTE That the December 31, 2019 Audited Financial  
Statement be approved.  
CARRIED

## FINANCIAL STATEMENT – AUGUST 31, 2020

59-20 AUDETTE That the Financial Statement for the period ended  
August 31, 2020 be accepted.  
CARRIED

CONVENTION COMMITTEE – UPDATE/2021 TRAVELODGE CONTRACT PROPOSAL/VIRTUAL

60-20 AUDETTE That the Convention Committee update presented by Executive Director, Rick Dolezsar be acknowledged and that we table the decision on 2021 convention options to our next Executive meeting.

CARRIED

BOARD OF EXAMINERS – MAY 29, 2020 MEETING

61-20 GARRETT That the Board of Examiners – May 29, 2020 Minutes be acknowledged.

CARRIED

BOARD OF EXAMINERS – POLICY < 100 POPULATION

62-20 ANDERSON That we accept the proposed Policy of the Urban Board of Examiners regarding certifications of administrators in municipalities of <100 population, under the new legislation effective January 1, 2021, as presented.

CARRIED

63-20 HOARE That UMAAS forward a notice to members regarding this updated Board of Examiners Policy.

CARRIED

MUNICIPAL PEER NETWORK ADVISORY COMMITTEE – JUNE 29TH MEETING

64-20 AUDETTE That the Municipal Peer Network Advisory Committee Report as presented by Past President Audette be received.

CARRIED

AM-SK – MAMP3 PROJECT – ONLINE DELIVERY

65-20 HOARE That the AM-SK – MAMP3 Project – Online delivery report presented by Executive Director Rick Dolezsar be acknowledged.

CARRIED

MUNICIPAL SUSTAINABILITY WORKING GROUP – COVID-19 SURVEY

66-20 MOLLER That the Municipal Sustainability Working Group – Covid-19 Survey report presented by Past President Audette be received.

CARRIED

SASK POLYTECH – DIPLOMA UPDATE

67-20 ANDERSON That the Sask Polytech diploma update report as presented by Gordon Barnhart, Municipalities of Saskatchewan President be acknowledged.

CARRIED

SUMA/MUNICIPALITIES OF SASKATCHEWAN

68-20 SCHURY That the SUMA/Municipalities of Saskatchewan name change update presented by Gordon Barnhart, Municipalities of Saskatchewan President be received.

CARRIED

RORY GRIFFITH – MEPP COMPOSITION REVIEW

69-20 COSTLEY That we acknowledge the Municipal Employees' Pension Plan (MEPP) Commission Composition Review led by Rory Griffith.

CARRIED

FERNE HEBIG, DIVISION 5 – RESIGNATION/ELECTION(S)

70-20 AUDETTE That we accept, with regret, the resignation of Ferne Hebig, Division 5 Director and we do an electronic nomination and election process for Division 5 as required by bylaw and Executive Director Richard Dolezsar be appointed as Returning Officer.

CARRIED

GR LETTER – QUALIFICATION REQUIREMENTS < 100 POPULATION

71-20 GARRETT That we acknowledge receipt of information from Government Relations regarding municipalities that are not in compliance with current certificate requirements.

CARRIED

WORKSHOPS – BUDGETING & FINANCIAL STATEMENTS

- That we review with RMAA, at the upcoming joint meeting, current difficulties regarding development of fall workshops for 2020.

2021 SALARY GUIDELINE – SURVEY ANALYSIS/REVIEW

72-20 LEMCKE That we accept the summary recommendations respecting the 2020 salary survey analysis/review as presented by Executive Director Richard Dolezsar and move forward with developing the 2021 Draft Salary Guideline as discussed and Past President, Rodney Audette will further review the joint salary guideline, both drafts to be presented at our November, 2020 meeting.

CARRIED

MILEAGE ALLOWANCE REVIEW

73-20 COSTLEY That we adjust the mileage rate allowance in accordance with CRA guidelines and increase to \$0.59/km beginning September 27, 2020.

CARRIED

RMAA JOINT MEETING AGENDA

RMAA Joint Meeting Agenda was reviewed and it was concluded a small delegation of UMAAS Executive board members will attend this afternoon's joint meeting.

CORRESPONDENCE

74-20 AUDETTE That the correspondence be acknowledged and filed. CARRIED

ACCOUNTS

75-20 AUDETTE That the accounts be approved. CARRIED

NEXT MEETING DATE & SITE

Next UMAAS meeting to be held on November 21<sup>st</sup>, 2020 weekend in Regina. Details to follow.

ADJOURNMENT

76-20 ANDERSON That we do now adjourn at 12:10 p.m. CARRIED

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President

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Executive Director