

EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan
Lancaster Room – Travelodge - Saskatoon, SK – 9:00 a.m. – Saturday, April 27, 2019

PRESENT

President: – Jason Chorneyko
Directors: – Aileen Garrett, Brandi Morissette,
Glenda Lemcke, Meredith Norman,
Chris Costley, Janelle Anderson,
Betty Moller
Absent: - Rodney Audette
Executive Director: - Rick Dolezsar
Executive Assistant: - Teresa Parkman

CALL TO ORDER

President Jason Chorneyko called the meeting to order at 9:00 a.m.

AGENDA

16-19 NORMAN That the agenda be approved as amended.

CARRIED

MINUTES

17-19 GARRETT That the February 5, 2019 Executive meeting minutes be approved as presented.

CARRIED

RESOLUTION 12-19 – CORRESPONDENCE WITH GOV'T RELATIONS

Letter sent to Gov't Relations respecting clarification of working relationship between UMAAS Executive and Government Relations was presented for information.

AUDITED FINANCIAL STATEMENT – DECEMBER 31, 2018

18-19 MOLLER That the December 31, 2018 Audited Financial Statement be accepted.

CARRIED

FINANCIAL STATEMENT

19-19 LEMCKE That the March 31, 2019 Financial Statement be accepted.

CARRIED

CONVENTION COMMITTEE – PROGRAM REVIEW & FINALIZATION

- Reviewed the Convention Program
- Have popcorn & trail mix on Wednesday afternoon again
- Candy bar at reception – Brandi will set up.
- Prizes needed for tour and purchase door prizes – Brandi and some executive to look after.
- Board to get two gifts for delegate draws throughout convention – approx. \$25 each.
- Cooler bags on order – to use for delegate gifts and gifts for speakers.
- Future topics for convention: LAFOIP, Surveying & subdivision; Speaker at SASBO was good – re: how to present yourself, perception.
- Jason to assign people for introductions.
- Brandi will get bios for presenters.

BOARD OF EXAMINERS – MARCH 7, 2019 REPORT/JOINT SUMA/UMAAS REP

20-19 COSTLEY That we table decision on the Board of Examiner's SUMA/UMAAS Board Member until after June Convention.

CARRIED

Board of Examiner's Report was received and filed.

EXECUTIVE DIRECTOR – CASUAL EMPLOYMENT CONTRACT

21-19 COSTLEY That we appoint Rick Dolezsar as Interim Executive Director of UMAAS under an employment contract.

CARRIED

FALL WORKSHOP TOPIC

22-19 ANDERSON That we arrange Information Services Corporation (ISC) and Local Authority Freedom of Information & Protection LAFOIP as fall workshop topics.

CARRIED

GOV'T RELATIONS – REVIEW OF DEDICATED LAND REGULATIONS/SPI REGULATIONS

The review of Dedicated Land Regulations/SPI Regulations from Government Relations was received and filed.

GOV'T RELATIONS – DRAFT AMENDMENTS TO NORTHERN MUNICIPALITIES ACT

The draft amendments to the Northern Municipalities Act were reviewed for information.

MICHELE SCHMIDT – CLARIFICATION OF CERTIFICATION PROCESS

23-19 MORISSETTE That we examine the 1800 hours regulations for Standard Certification and review with Board of Examiners respecting hours gained with one municipality versus multiple municipalities.

CARRIED

24-19 COSTLEY That we request from Government Relations a list of municipalities that are known to be non-compliant with respect to legislative requirements.

CARRIED

NORTHERN MUNICIPAL TRUST ACCOUNT MANAGEMENT BOARD – ADMINISTRATIVE WORKING GROUP

The Northern Municipal Trust Account Management Board – Administrative Working Group correspondence presented for information.

R.J. WOWK – DISCIPLINARY PROGRAM CONCERNS

R.J. Wowk's disciplinary program concerns were presented for discussion and review.

GOV'T RELATIONS – ADMINISTRATOR MARTINE SMITH

25-19 COSTLEY That we issue a letter to the Northern Village of Pinehouse respecting their administrator, Martine Smith, regarding the following:

- We have no record of her applying for certification;
- She cannot legally be an administrator without certification;
- She may be subject to fines;
- Referring matter to our Disciplinary Committee for review;

and we forward a copy of the letter to Government Relations and ask for full disclosure of the inquiry report currently underway.

CARRIED

DIVISION 6 DIRECTOR – VACANCY

26-19 GARRETT That we accept Division 6 Director, Brad Wiebe's resignation, with regret, and election for Division 6 be held at convention in June, 2019 during regular elections.

CARRIED

AMENDMENT TO URBAN MUNICIPAL ADMINISTRATORS' ACT – MEMBERSHIP REGISTER

A letter shall be sent to Government Relations letting them know UMAAS is in agreeance and currently complies with the proposed amendment to Urban Municipal Administrators' Act respecting membership register being available on the association's website.

GOVERNMENT RELATIONS INITIATIVE – THE RESPECT GROUP

President Chorneyko will continue to correspond with SUMA regarding the Respect Group with UMAAS's support.

ASSISTANT DEPUTY MINISTER OF GOV'T RELATIONS - KEITH COMSTOCK – RETIREMENT

Information was given by President Chorneyko that Assistant Deputy Minister of Government Relations Keith Comstock has recently retired.

CORRESPONDENCE

27-19 NORMAN That the correspondence be received and filed as presented. CARRIED

ACCOUNTS

28-19 ANDERSON That the accounts be approved. CARRIED

NEXT MEETING DATE & SITE

Next UMAAS Executive Meeting will be held at the Saskatoon Travelodge on Tuesday, June 4, 2019 at 2:30 p.m. in the Apollo Room.

ADJOURNMENT

29-19 NORMAN That we do now adjourn at 12:45 p.m. CARRIED

President

Executive Director