

EXECUTIVE MINUTES

Urban Municipal Administrators' Association of Saskatchewan
Green Room – TCU Place – Saskatoon, SK – 1:15 p.m. – Tuesday, Feb 5, 2019

PRESENT

President: – Jason Chorneyko
Past President: - Rodney Audette
Directors: – Aileen Garrett, Brandi Morissette,
Glenda Lemcke, Meredith Norman,
Chris Costley, Janelle Anderson, Brad Wiebe
Absent: - Betty Moller
Executive Director: - Rick Dolezsar
Executive Assistant: - Teresa Parkman

CALL TO ORDER

President Jason Chorneyko called the meeting to order at 1:30 p.m.

AGENDA

1-19 COSTLEY That the agenda be approved as amended.

CARRIED

MINUTES

2-19 WIEBE That the November 16, 2018 Executive meeting minutes be approved as presented.

CARRIED

3-19 LEMCKE That the November 17, 2018 Executive meeting minutes be approved as presented.

CARRIED

FINANCIAL STATEMENT

4-19 GARRETT That the December 31, 2018 Financial Statement be accepted.

CARRIED

CONVENTION COMMITTEE – DRAFT PROGRAM REVIEW

- Reviewed the Convention Program
- Brandi has taken over as Convention Chair
- Tour details to come
- Gov't Relations requested a room to meet delegates
- Have an open forum on the last day of convention for an hour (10:45-11:45) with a UMAAS rep, SUMA rep (Steven?), Advisory Service rep. Jason to ask Stephen from SUMA to be part of forum.
- Have a spot on the Registration form for questions to be asked at the open forum and also have a drop box at convention for delegates to place questions into.
- Convention kit – blue cooler bags
- Grand Prize – Committee to decide (for next year 65th year of convention – Las Vegas trip for two??)
- Executive Members to provide (and/or expense) two gifts for give aways at convention worth approximately \$25 each.
- Sponsorships – Rick and Teresa to look after.

BOARD OF EXAMINERS REPORT

5-19 AUDETTE That the December 13, 2018 Board of Examiners Minutes be approved as presented.

CARRIED

SUMA BOARD MEETING REPORT

6-19 NORMAN That the November 30, 2018 SUMA Board Meeting Report be acknowledged.

CARRIED

BAKER TILLY SK LLP – AUDIT ENGAGEMENT LETTER

7-19 AUDETTE That Baker Tilly's Audit Engagement Letter be acknowledged as presented.

CARRIED

DIVISION 5 DIRECTOR VACANCY

- 8-19 MORISSETTE That we declare the Division 5 Directorship as being vacant and to be filled at the June, 2019 UMAAS Convention.

CARRIED

BOARD OF EXAMINER – UMAAS REP

- 9-19 COSTLEY That we defer the decision regarding the Board of Examiner UMAAS rep to the next regular Executive meeting in April, 2019.

CARRIED

FRATERNAL CONFERENCE DELEGATE APPOINTMENTS

- 10-19 WIEBE That the following be appointed to attend fraternal conferences:

RMAA – May, 2019 – Jason Chorneyko

MMAA – April 28 – May 1, 2019 – Glenda Lemcke

SASBO – April 3-5, 2019 – Chris Costley

LGAA – April 3-5, 2019 – Aileen Garrett (tentatively)

CARRIED

TOWN OF HUDSON BAY – OFFICE EXPENSE ALLOWANCES

- 11-19 ANDERSON That we increase the Town of Hudson Bay's monthly fee to \$420/mo plus GST for office supplies and services for our Executive Office, effective Jan 1, 2019 and we pay \$70/mos phone allowance to Executive Director Rick Dolezsar, effective April 1, 2019.

CARRIED

SHELDON GREEN – GOVERNMENT RELATIONS MEETING

- 12-19 COSTLEY That we acknowledge President Chorneyko and Executive Director Dolezsar's verbal report regarding their meeting with Advisory Services & Municipal Relations Executive Director, Sheldon Green regarding our November, 2018 meetings and correspond with Government Relations to clarify some key points.

CARRIED

CORRESPONDENCE

- 13-19 AUDETTE That the correspondence be received and filed as presented.

CARRIED

ACCOUNTS

- 14-19 LEMCKE That the accounts be approved.

CARRIED

NEXT MEETING DATE & SITE

Next UMAAS Executive Meeting will be held at the Saskatoon Travelodge on Saturday, April 27, 2019 at 9:00 a.m.

ADJOURNMENT

- 15-19 NORMAN That we do now adjourn at 2:50 p.m.

CARRIED

President

Executive Director