

MINUTES OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF  
SASKATCHEWAN EXECUTIVE MEETING HELD IN THE PIERO ROOM OF THE REGINA  
DELTA HOTEL ON SATURDAY, NOVEMBER 26, 2011.

PRESENT	Pres – Shelley Funk Vice Pres – Rodney Audette Past Pres – Kim Gartner Directors – Huguette Lutz, Gord Murray, Jason Chorneyko, Nicole Lerat, Aileen Garrett, Therese Chartier
ABSENT	Director – Carmen Dodd-Vicary
CALL TO ORDER	President Shelley Funk called the meeting to order at 9:00 a.m
ADOPT AGENDA	79-11. HUGUETTE LUTZ that the Agenda be adopted as presented. <p style="text-align: right;">CARRIED</p>
MINUTES	80-11. GORD MURRAY that the minutes of the September 23 <sup>rd</sup> , 2011 and September 24 <sup>th</sup> , 2011 Executive meetings be approved as circulated. <p style="text-align: right;">CARRIED</p>
BOARD OF EXAMINERS JOINT APPOINTMENT	Sandra McArthur has accepted Board of Examiners appointment and UMAAS is awaiting confirmation of acceptance from SUMA.
BOARD OF EXAMINERS INSPECTIONS	81-11. JASON CHORNEYKO that we provide the following policy direction recommendations in response to the Board of Examiner requests: -Continue policy of office inspection requirement where mentorship does not meet policy standards. -Board members will be listed as potential Inspectors along with Julie Brooks and others yet to be determined. -Office Inspection fees should be set at \$400.00 plus mileage on a cost recovery basis. <p style="text-align: right;">CARRIED</p>
CAO DESIGNATION	82-11. NICOLE LERAT that we approve the revised Communication document relating to “CAO” designation within Municipal Administrative Bylaws. <p style="text-align: right;">CARRIED</p>
WORKSHOPS	83-11. HUGUETTE LUTZ that we approve payment of \$350. out of workshop funds to the R.M. of Gull Lake for Policy Manual file conversion and provision, and the current refund policy as set out on the registration form be maintained. <p style="text-align: right;">CARRIED</p>
FINANCIAL STATEMENT	84-11. RODNEY AUDETTE that the Financial Statement for the period ended October 31 <sup>st</sup> , 2011 be accepted. <p style="text-align: right;">CARRIED</p>
STATEMENTS OF PROVINCIAL INTEREST	85-11. HUGUETTE LUTZ that we acknowledge the Report on the October 4 <sup>th</sup> , 2011 Statements of Provincial Interest Meeting as provided by Director Lutz. <p style="text-align: right;">CARRIED</p>
UNIVERSITY OF REGINA- CAREER DAYS	86-11. NICOLE LERAT that we acknowledge the Report provided by Director Lerat on the September 26 <sup>th</sup> , 2011 University of Regina Career Days. <p style="text-align: right;">CARRIED</p>
MEPC REPORT	87-11. JASON CHORNEYKO that we acknowledge the MEPC Quarterly Report. <p style="text-align: right;">CARRIED</p>

SAMA LEGAL  
LEGISLATIVE REVIEW

88-11. RODNEY AUDETTE that we acknowledge Vice Pres Audette's verbal Report on the November 17<sup>th</sup>, 2011 SAMA Legal and Legislative Review Committee.

CARRIED

CONVENTION COMMITTEE  
REPORT

Summary of items:  
-Theme "Moving Forward"  
-Sessions – Service Canada  
    -SMB  
    -Ethics  
    -WCB  
-Ventriloquist  
-Easy listening evening  
-House Boat Tour  
-Golf & BBQ at Rosthern  
-President's Banquet

89-11. HUGUETTE LUTZ that the Convention Committee Report be acknowledged.

CARRIED

ASSET MANAGEMENT  
WORKING GROUP (AMWG)

90-11. SHELLEY FUNK that we acknowledge verbal Report on the AMWG provided by President Funk.

CARRIED

SK ASSET MANAGEMENT  
WORKING GROUP

91-11. GORD MURRAY that UMAAS provide a representative to the Sk Asset Management Working Group.

CARRIED

EXECUTIVE DIRECTOR/  
EXECUTIVE ASSISTANT  
2012 CONTRACTS

92-11. GORD MURRAY that UMAAS appoint Richard Dolezsar as Executive Director and Teresa Parkman as Executive Assistant effective January 1, 2012 and salary rates for these positions be increased by 3% over 2011.

CARRIED

SIGNING AUTHORITIES

93-11. KIM GARTNER that signing authorities be updated effective January 1, 2012 to be President Shelley Funk or Vice President Rodney Audette and Executive Director Richard Dolezsar or Executive Assistant Teresa Parkman.

CARRIED

BOARD OF EXAMINERS  
SECRETARY – 2012

94-11. RODNEY AUDETTE that effective January 1, 2012 a 3% salary increase be applied to the Board of Examiner Secretary, Joyce Aitken's salary.

CARRIED

2012 MEMBERSHIP FEES

95-11. KIM GARTNER that membership fees for the 2012 year be set at follows:  
Associate \$125.00  
Standard/Adv Level I/Adv Level II \$165.00

CARRIED

2012 CONVENTION FEES

96-11. JASON CHORNEYKO that 2012 Convention fees be set as follows:  
Delegates & Visitors \$150.00  
Spouses \$ 60.00  
Golf or Tour and BBQ \$ 30.00  
BBQ only \$ 20.00

CARRIED

2012 BUDGET

97-11. NICOLE LERAT that the 2012 Budget be adopted as annexed hereto and forming part of these minutes.

CARRIED

STEVEN PIERMANTIER RESIGNATION	98-11. JASON CHORNEYKO that we accept the resignation of Steven Piermantier, Division 5 Director, with regret and the Executive Director call for nominations to fill the position.	CARRIED
SUMA/UMAAS PROTOCOL AGREEMENT	99-11. THERESE CHARTIER that we acknowledge the initial draft of the SUMA/UMAAS Protocol Agreement.	CARRIED
LGEA – VOTER I. D. REGULATIONS	100-11. JASON CHORNEYKO that we formulate a response respecting the LGEA Voter I. D. Regulation Review whereby it is the position of UMAAS that the current voters declaration is sufficient legal documentation for municipal elections and amendments in this regard will not be productive relative to voter participation.	CARRIED
SK HOUSING STRATEGY MEETINGS	The Sk Housing Corporation Strategy document titled “A Strong Foundation for Growth-A Housing Strategy for Saskatchewan” was discussed.	
SIAST PROGRAM	101-11. RODNEY AUDETTE that UMAAS go on record in support of expansion of SIAST Recreation and Tourism Management Program to include Municipal Administration, Planning and Development areas.	CARRIED
CORRESPONDENCE	102-11. JASON CHORNEYKO that the correspondence be acknowledged and filed.	CARRIED
ACCOUNTS	103-11. NICOLE LERAT that the accounts be approved for payment.	CARRIED
NEXT MEETING DATE AND SITE	President and Executive Director will determine meeting time at SUMA Conference once the Agenda is available.	
ADJOURNMENT	104-11. THERESE CHARTIER that we do now adjourn at 1:35 p.m.	CARRIED

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President

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Executive Director