

MINUTES OF THE URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN EXECUTIVE HELD IN THE FAIRFORD ROOM OF THE TEMPLE GARDENS MINERAL SPA IN MOOSE JAW ON SATURDAY, NOVEMBER 20<sup>TH</sup>, 2010.

PRESENT	Pres –Shelley Funk Vice Pres –Rodney Audette Past Pres –Michele Schmidt Directors –Huguette Lutz, Deb Machay, Jason Chorneyko, Kathy Reschny, Steven Piermantier, Nicole Lerat, Carmen Dodd-Vicary, Therese Chartier Executive Director – Richard Dolezsar
CALL TO ORDER	President Shelley Funk called the meeting to order at 9:10 a.m.
AGENDA	71-10. DEB MACHAY that the Agenda be adopted as amended.  CARRIED
MINUTES	72-10. HUGUETTE LUTZ that the Minutes of the September 24 and 25, 2010 Executive meetings be approved as circulated.  CARRIED
U OF R CAREER DAYS REPORT	73-10. DEB MACHAY that we acknowledge the report on UMAAS attendance at the September 25, 2010 University of Regina Career Days.  CARRIED
JOINT SALARY GUIDELINE	This item was deferred for future consideration.
FINANCIAL STATEMENT	74-10. KATHY RESCHNY that the Financial Statement for the Period ended October 31, 2010 be accepted.  CARRIED
BOARD OF EXAMINERS REPORT	75-10. MICHELE SCHMIDT that the Board of Examiners report be acknowledged.  CARRIED
MUNICIPAL EMPLOYEES' PENSION PLAN DELEGATION	Orrin Redden, UMAAS Commission Member Kent Walde, PEBA, Policy Director, Executive Secretary Brian Smith, Assistant Deputy Minister -1.3 billion dollars in assets, 92 <sup>nd</sup> largest in Canada -Composition of Commission is reviewed every five years. Review currently underway. -21,000 members including retirees (13,661 contributors) -Outlined linkage of funding and investment policies -Indexing will only be considered by Commission once funding level reaches green zone in policy
SUMA DELEGATION	Mark Cooper, Director of Policy and Communication Services Barry Gunther, Board Member, Vice President of Villages -2011 Salary Guideline will be considered at SUMA's December meeting

	<ul style="list-style-type: none"> <li>-SUMA Convention – Details of possible administrative sessions</li> <li>-Planning &amp; Development processes</li> <li>-Asset Management/Infrastructure Planning</li> <li>-Municipal Capacity</li> </ul>
ADMINISTRATION COMMITTEE-CAO DESIGNATION	Director Nicole Lerat volunteered to research job description information related to CAO designations.
CONVENTION COMMITTEE	<p>Committee currently working on:</p> <ul style="list-style-type: none"> <li>-Theme options</li> <li>-Keynote speakers</li> <li>-Budget</li> <li>-Packages – kits for 1<sup>st</sup> timers</li> <li>-Workshop planning</li> <li>-Draft program development</li> <li>-Asset Management Workshop for Thursday</li> </ul>
EXECUTIVE DIRECTOR/ EXECUTIVE ASSISTANT CONTRACT RENEWAL	76-10. JASON CHORNEYKO that we renew the 2011 employment contracts with Executive Director and Executive Assistant.
	CARRIED
BOARD OF EXAMINERS SECRETARY	77-10. RODNEY AUDETTE that we renew the 2011 Board of Examiners Secretary contract.
	CARRIED
2011 BUDGET	78-10. RODNEY AUDETTE that the 2011 Budget be adopted as amended and membership fees remain unchanged for 2011.
	CARRIED
2011 CONVENTION REGISTRATION FEES	79-10. STEVEN PIERMANTIER that Convention registration fees remain the same for 2011 and a separate fee be allowed for the Thursday night BBQ.
	CARRIED
FINANCIAL STATEMENT WORKSHOP SUMMARY	80-10. THERESE CHARTIER that we acknowledge the draft Financial Statement Workshop Financial Summary.
	CARRIED
PARKER QUINE CONTRACT	81-10. MICHELE SCHMIDT that we make a 10% reduction to the Consulting Services Contract with Parker Quine respecting the services provided to the recent Financial Statement Workshops and pay the account in the amount of \$16,338.00.
	CARRIED
TAMMY BRYANT-PSAB WORKSHOPS	82-10. JASON CHORNEYKO that we pay the invoice in the amount of \$2090.00 from Tammy Bryant relating to development of workshop materials and all other outstanding invoices relating to the workshops.

ACCOUNTS

85-10. MICHELE SCHMIDT that the accounts be approved for payment.

CARRIED

NEXT MEETING

The next meeting will be held at the SUMA Conference, to be determined by the President and Executive Director.

ADJOURNMENT

86-10. CARMEN DODD-VICARY that we do now adjourn at 4:05 p.m.

CARRIED

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President

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Executive Director